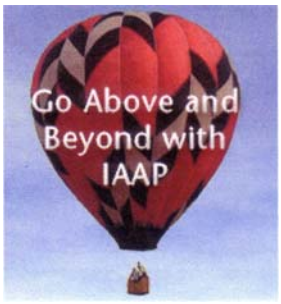
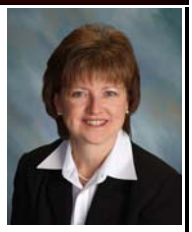
International Association of Administrative Professionals® Columbus Chapter
8 East Long Street, Room 428
Columbus OH 43215
www.iaap-cols.com



Making Event Planning Fun…with a Plan!



Tasked with hosting an event for your company and you don't know where to start? Linda Watson will share some of her tried and true tips on planning an event that your boss, team and guests will remember.

Let Linda's 10 years of experience in coordinating events for Brady Ware help you in planning your next company gathering! Linda directs the marketing strategies and programs for Brady Ware's three office locations and is a member of the firm's Internal Management Team. Linda's articles have been cited in national publications and she has won a National Marketing Achievement Award from The Association of Accounting Marketing (AAM). This past June, Linda was a speaker at AAM's national conference, sits on Wright State University (WSU) Marketing Department's Advisory Board and is a frequent guest speaker at WSU's marketing classes.

Join us on October 23 when Linda will teach us how to develop our own event planning strategy!

Meeting Registration
October 23, 2008

NETWORKING: 5:30 p.m. **MEETING:** 6:00 p.m. **PROGRAM:** 6:15 p.m.

LOCATION: **LifeCare Alliance**
1699 West Mound Street, Columbus, OH 43223
Phone: 614/324-5930

MENU: Mixed green salad, Chicken Florentine with seasoned green beans French au gratin potatoes, dinner rolls, and chocolate chip Blondie brownies with assorted sodas and coffee.
☐Check here if you would like vegetarian.

DINNER/MEETING COST:	$20.00 Chapter Member	$25.00 Member at Large/Non-Member
MEETING COST ONLY:	$ 5.00 Chapter Member	$15.00 Member at Large/Non-Member

MAIL TO: Joanne Eitel CPS
9050 Water St.
Orient, OH 43146
Columbus, OH 43206
(w) 614.445.2830 (c) 614.309.8687
(f) 614.445.2817
E-mail: EitelJ@Grangeinsurance.com

Please check all that apply:
[ ] Guest
[ ] Meeting ONLY
[ ] Past President

*Reservations/Cancellations must be RECEIVED no later than **Wednesday, October 15, 2008**.*
(Deadlines will be adhered to—your cooperation is appreciated—There will be a $30.00 charge for returned checks)

October 2008 Meeting
Make all checks payable to COLUMBUS CHAPTER, IAAP

NAME:: _____
COMPANY NAME: _____
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