



The Capital

Columbus Chapter
December 2009

IAAP Six Degrees of Separation

In September, Karin Combs spoke to us about the importance of building and maintaining a professional network and how it differs from face-to-face networking. Our **December 15, 2009**, Chapter meeting will expand on that concept.

We have an interactive social event planned where you can get to know fellow Chapter members while discussing your career expectations, likes and dislikes, and find out who has similar business objectives and career goals.

Also joining us for this event is Cassandra Schmitmeyer, OFFICETEAM's staffing manager, who will provide attendees with the latest salary guide and information on how OFFICETEAM can help when you're in the market for a new position.

Reminder—we will be collecting items for Ronald McDonald House Charities at this meeting. See page 2 for specifics.

Registration deadline is **Friday, December 11, 2009**. Don't delay register today!



Happy Holidays



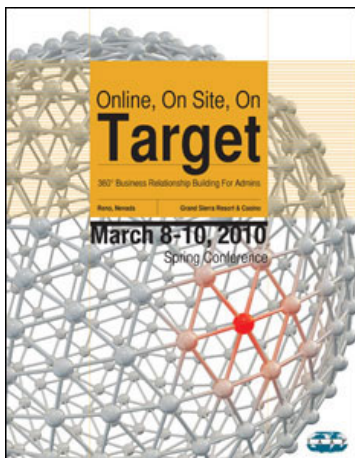
2009-2010 Columbus Chapter Board
From left to right: Claire, Barb, Tamie, Elsa, Annette and Sharon.

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Attached: Nov. Minutes	

Upcoming Events—Chapter Calendar

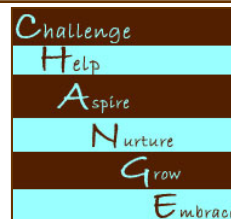
December 15	Chapter Meeting—Embassy Suites Airport (B. Jackson CPS/CAP)
January 07	Board Meeting—TBA (E. Pagliery CPS)
January 13	Focus 2015 Meeting— Anheuser-Busch (D. Moore CPS/CAP, T. Curry CPS/CAP)
February 04	Board Meeting—Highlights for Children (E. Pagliery CPS)
February 17	Chapter Meeting— Highlights for Children (B. Jackson CPS/CAP)



Mark your calendars—EFAM

July 18-21, 2010 Hynes
Convention Center
Boston, Massachusetts

President's Message— *What Has Changed This Holiday ?*



Dear Members:

At the November Chapter meeting Tre' Lundquist of the Atlanta Metro Crime Prevention Task Force taught us how to be street wise and always, no matter what time of day, make sure to be aware of our surroundings.

I know that everyone is cutting back this holiday on their spending due to this year's drop in the economy, but please help us **NURTURE** our community and hearts by participating in this year's civic activity, which is headed up by Karon Dellinger.

The following items are need by the Ronald McDonald House Charities and can be dropped off at the December Chapter meeting. Below is their wish list of items:

Solid room deodorizers, disinfectant spray room deodorizers, disinfectant floor cleaner, glass cleaner, *Scrubbing Bubbles* for bath tubs, *Soft Soap* pump-dispensers, toilet bowl cleaner, paper towels, toilet paper, tissues, mops and brooms, *Swiffer* mops-pads-liquid cleaner, double scrubber bowl brushes, toilet plungers, white bath towels and hand towels, white/beige blankets (double bed), white pillow cases, pillow covers (standard), clock radios, ironing boards and irons with retractable cords.

Our next Chapter meeting will be held on **December 15** at **Embassy Suites Airport, 2886 Airport Drive, Columbus**, "IAAP Six Degrees of Separation."

Hope to see you all then!

Elsa

Elsa Pagliery CPS
2009-2010 President

Next month: Embracing a new year!



Award for Excellence – Nomination Deadline Approaching

The IAAP Award for Excellence was created in 1992 to recognize an employer organization that has established policies and programs to encourage and support the advancement and effectiveness of administrative professionals.

Chapter Nominations for the 2010 Award for Excellence are due December 10, 2009. If you would like to make a nomination, please read over the Award for Excellence Guidelines. The Nomination Submission Form can be found in the **Newsroom** section of the IAAP web site (www.iaap-hq.org), under **Awards > Award for Excellence**. Questions about the Award for Excellence should be directed to Kathy Schoneboom CPS/CAP at 816-891-6600 x2227 or e-mail kschone@iaap-hq.org, or to Jennifer Mikic CPS/CAP at 816-891-6600 x2225 or e-mail jmikic@iaap-hq.org.

News from Ohio Division:



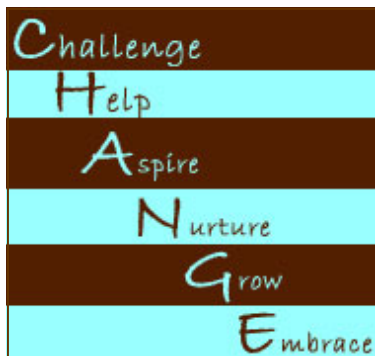
To Access a Chapter Newsletters throughout the Ohio Division:

- ▶ Click Ohio Division
- ▶ Click Members Only (*on the left side of the screen*)
- ▶ Click Publications
- ▶ Click Chapter Newsletters

From here, you can click on any Chapter that has a hyperlink on the web page, which will take you out to the Professional Resources Document Library in the Web Community for the Ohio Division (for the specific Chapter selected).

Read the latest Buckeye Broadcaster at:
www.iaap-ohio.org

**International Association of
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Registration deadline is **Friday, December 11, 2009**. Don't delay register today!

Location: **Embassy Suites Airport, 2886 Airport Drive, Columbus**

Please check all that apply:

- Guest
- Meeting ONLY
- Past President

Have a question about the meeting?

Contact:

Barb Jackson CPS/CAP, 4780 Mink Street NW, Johnstown, OH 43031
Cell: 614-361-1856 or Email: bjackson3@embarqmail.com

PROGRAM: 6:00 p.m. **LOCATION:** Embassy Suites Airport 2886 Airport Drive Columbus

Menu: Assorted Finger Sandwiches, Curry Chicken Salad, Breaded Chicken Tenders, Fried Cheese Ravioli, Jumbo Cookies, Soft Drinks and Iced Tea

Dinner/Meeting Cost: \$15.00 Chapter Member \$20.00 Member at Large/Non-Member

Meeting Cost Only: \$5.00 Chapter Member \$15.00 Member at Large/Non-Member

Mail/Email Registration to: Barb Jackson CPS/CAP
4780 Mink Street NW
Johnstown, OH 43031
Cell: 614-361-1856
Email: bjackson3@embarqmail.com

There will be a \$30.00 charge for returned checks

Reservations/cancellation must be **RECEIVED** no later than **Friday, December 11, 2009**.

Deadlines will be adhered to

Meeting Date: December 15, 2009 **Make checks payable to:** Columbus Chapter, IAAP

Name: **Company Name:**

Email: **Phone:**

Check one: CHECK DISCOVER M/C VISA *Save my credit card number for future reservations*

Amount enclosed: \$ **Expiration Date:**

Credit Card No:

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Address for credit card:

Signature: