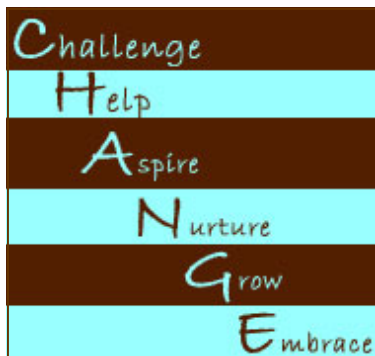


**International Association of
Administrative Professionals®
Columbus Chapter**
P.O. Box 16053
Columbus, OH 43216
www.iaap-cols.com



**Building and Maintaining a Professional Network
– Why It’s Important!**

Join us on **September 23, 2009**, when Karin Combs, owner of Source One HR Solutions will teach us why it’s important to build and maintain a professional network. Karin will also explain the benefits, the drawbacks, and the best way to utilize these networking sites to improve and enhance your career; how to separate professional from personal and why it’s important to keep those two separate; who should join in and who should sit on the sidelines, how to define your time commitment, the importance of understanding the language, and difference between face-to-face and social networking.

Don’t miss this opportunity to learn how to connect with people who share your same career goals and why social networking can expand and grow your professional contacts.

Location: Highlights for Children, 1800 Watermark Drive, Columbus 43215

Recertification points have been applied for.

Please check all that apply:
 Guest
 Meeting ONLY
 Past President

Have a question about the meeting?
 Contact:
Barb Jackson CPS/CAP, 4780 Mink Street NW, Johnstown, OH 43031
 Cell: 614-361-1856 or Email: bjackson3@embarqmail.com

PROGRAM: 6:00 p.m. **LOCATION:** Highlights for Children 1800 Watermark Drive Columbus

Menu: Choice of: Turkey, Ham, Roast Beef or Vegetarian Sandwich. Also provided, soda or water, chips and cookie.

Choose one: Turkey Ham Roast Beef Vegetarian

Dinner/Meeting Cost: \$12.00 Chapter Member \$16.00 Member at Large/Non-Member

Meeting Cost Only: \$5.00 Chapter Member \$15.00 Member at Large/Non-Member

Mail/Email Registration to: Barb Jackson CPS/CAP
 4780 Mink Street NW
 Johnstown, OH 43031
 Cell: 614-361-1856
 Email: bjackson3@embarqmail.com
There will be a \$30.00 charge for returned checks

Reservations/cancellation must be **RECEIVED** no later than **Friday, September 11, 2009.**
Deadlines will be adhered to

Meeting Date: September 23, 2009 **Make checks payable to:** Columbus Chapter, IAAP

Name: **Company Name:**

Email: **Phone:**

Check one: CHECK DISCOVER M/C VISA *Save my credit card number for future reservations*

Amount enclosed: \$ **Expiration Date:**

Credit Card No:

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Address for credit card:

Signature: