

final thoughts...

Either you run the day or the day runs you.
– Jim Rohn



International Association
of
Administrative Professionals
Columbus Chapter

Visit us on the Web: www.iaap-cols.com

★ ★ ★ ↓ **Meeting RSVP Form – Due March 14** ↓ ★ ★ ★

***THIS MEETING IS FREE FOR MEMBERS,
BUT PLEASE SEND IN YOUR RSVP FORM FOR CATERING AND SECURITY***

What could be better than a free meeting with pizza? Please join us **Wednesday, March 21, 2012** at 6:00 p.m. when our topic is ***Making it Click: Successful Relationships Between Managers and Administrative Professionals*** by Office Team.

Donatos will cater this meeting for us and give a 10-minute presentation. Tastefully Simple is our vendor and profits from sales tonight will go to our chapter.

FREE PARKING AT GRANGE INSURANCE: in Sycamore Street Garage (entrance on Front St. across from Claddagh Pub). Park in any numbered spot (not “reserved”) and go across Sycamore Street to the Main Entrance of Grange under the Walkway. It’s a very short walk and well lit with security. **After the meeting, the garage door will automatically open for you** (in case you forgot to get a parking ticket and get it validated). Please e-mail Libby Beckley, CAP-OM at libby.beckley@momentive.com if you need the PDF map instructions.

Have a question about the meeting? Contact Tracy S. Metzger, CAP, 614-261-1494, tmetzger@wgvcpa.com

Meeting Date: Wednesday, March 21, 2012

We have applied for the Recertification Point

NETWORKING:	5:30 p.m.	LOCATION:	Grange Insurance 671 S. High St. Columbus, OH 43206
PROGRAM:	6:00 p.m.		

Menu: Pizza, appetizers, beverages.

Dinner/Meeting Cost:	<u>FREE - Chapter Member</u>	\$5.00 Member at Large / Non-Member
-----------------------------	------------------------------	--

Send Registration to:	NOTE Jean's new company: Jean Jerew, CAP-OM c/o Navidea Biopharmaceuticals 425 Metro Place North, Suite 450 Dublin, OH 43017 614.822.2334, fax 614.822.2335 Email: jjerew@navidea.com	Reservations/cancellations must be RECEIVED no later than Wednesday, March 14, 2012.
------------------------------	--	---

Name:	Company Name:
--------------	----------------------

E-mail:	Phone:
----------------	---------------

Please check all that apply: Guest Meeting ONLY Past President

6.